

## Words of the Month

Mgmt. dept.

Let's cherish day by day. The difference leads to the difference in life.

## Measures against coronavirus ~ Request from Shin-Ei Sogo Service ~

Please take the temperature before work every day. If you have a fever of 37°C or higher, or even if you don't have a fever, but you have cold symptoms (sore throat or headache), contact your Tantousha. Do not make any judgments or decisions on your own. Also, if someone in your family is not feeling well, please contact your Tantousha. In addition, if you feel unwell while working, contact your Tantousha immediately.

When you go to the hospital, please inform your Tantousha about the result immediately. We ask this as we need to inform your place of work of the test results at the hospital. If you are using Shin-Ei's sougei, be sure to wear a mask and also "no talking, eating or drinking". The main routes of transmission are droplet infection and contact infection. Talking, eating, and drinking in tight spaces increases the risk of infection. We ask for your cooperation as each person's awareness will lead to infection prevention.



## Final Tax Return (Kakutei Shinkoku)

Final tax return can be filed as below. During this period, the Income Tax Sector (Zeimusho) will not be opened to receive Tax Returns. Designated locations will be open during the week, and some locations may be open on Sundays. People who need to file try to go someday that does not interfere with your work. This year, to avoid congestion, an "entrance ticket" will be required to enter the site. [Check here how to acquire the "entrance ticket" →](#)



<b>LOCATION</b>	ACT City Hamamatsu - Hall de Exposições e Eventos (Hamamatsu-shi, Naka-ku, Chuo 3-12-1)
<b>DATE</b>	February 16th (Wednesday) – March 15th (Tuesday) <b>※February 21st and 28th (Sunday) will be open</b>
<b>TIME</b>	9:00 ~ 17:00

In addition, use the "e-Tax from home" to reduce the risk of infection. On the website of the National Tax Agency in "Field for issuing the Tax Declaration", you can create a tax declaration by entering the amount according to the steps on the screen. The created tax return can be submitted using e-Tax. You can also print it out and send it by mail.